



## Actual News Release Example

TO: \_\_\_\_\_ News

FROM:

Good Beginnings - \_\_\_\_\_ Kindergarten Registration Workgroup

TEL: \_\_\_\_ - \_\_\_\_\_ cell: \_\_\_\_ - \_\_\_\_\_ fax: \_\_\_\_ - \_\_\_\_\_

email: \_\_\_\_\_

DATE: \_\_\_\_\_

### NEWS RELEASE

Good Beginnings- \_\_\_\_\_ has initiated a pilot program in the \_\_\_\_\_ and the \_\_\_\_\_ Complex Areas to support the elementary schools of \_\_\_\_\_ County's early kindergarten registration efforts.

Early kindergarten registration is important because it helps identify staffing and space needs, provides the school office staff with adequate time to process applications and gives the school a data base of names to use when offering special transition to kindergarten activities before school begins in July or August.

Kindergarten registration will be held at various times throughout the month of February at each of the elementary schools of \_\_\_\_\_ County. Any elementary school principal who is interested in learning more about kindergarten transition activities, please contact Good Beginnings- \_\_\_\_\_ County at at \_\_\_\_\_ - \_\_\_\_\_ or \_\_\_\_\_ - \_\_\_\_\_.